

CESSWI Professional Development Unit Requirements

Introduction

PDUs are earned through work experience and by attending seminars, workshops, meetings, and serving on professional boards and committees.

Professional Development Unit Requirements

A Certified Erosion, Sediment and Storm Water Inspector (CESSWI) must maintain their certification by ongoing professional development activities such as continued work experience, continuing education courses, and informational support to professional organizations and community extension programs that promote the programs of EnviroCert International, Inc. to the public.

1. CESSWI Registrants are required to accumulate a minimum of ten (10) professional development units (PDUs) per year in order to maintain their credentials.
2. For Continuing Education activities, assign 1 PDU per hour of instruction time.
3. The program relies on the honesty and integrity of each individual registrant.
4. Units must be earned in at least two of the following categories.

Category A: Continuing Education

The following table shows how to translate Continuing Education activities into PDUs.

Professional Activity	PDUs	Max
Passing grade of CESSWI admission exam –one time. <i>(In-Training registrants can use this when full status is achieved) and by extension of a current registrant.</i>	5	5
Presentation: seminar, conference, clinic, workshop, tour, field day, or other related*	1PDU/hr	5
Attending: training workshop sponsored by employer, vendor, university, government extension *	1PDU/hr	5
Continuing education program, as approved by CESSWI, Inc.	1PDU/hr	5
Distance education program, as approved by CESSWI, Inc., and exam as challenged	5	5
Short course as approved by CESSWI, Inc. and exam as challenged, 1 PDU/hour,	1PDU/hr	5
Relevant college course (8-12 wk term – campus attendance required)	7	7

When available, appropriate and relevant, use the PDU (or CEU) value assigned by other professional organizations. *Note, PDUs = CEUs x 10.*

Category B: Authorship of Publications, Presentations, Reports, and Courseware

The following table shows how to translate Authoring Activities into PDUs.

Professional Activity	PDUs	Max
Presenter at seminar, conference, clinic, workshop, tour, field day	3	6
Co-author of report for employer	1	5
Sole author of report for employer	3	6
Paper, conference proceedings	4	8
Publication, technical journal	3	9
Publication, refereed journal	5	10
Publication, chapter or book	10	10

Category C: Professional Organizations/Activities

The following table shows how to translate Professional Activities into PDUs.

Professional Activity	PDUs	Max
Membership IECA and/or SWCS	3/yr	3
Membership, other relevant professional organization, national or local chapter	2/yr	2
Meeting attendance, of CESSWI or other related professional organizations	1	5
Media interview, source, release, (erosion, sediment and storm water related)	1	5
Community presentation (environment related)	1	5
Community leadership (conservation) volunteer work, stakeholder group	1	5
Committee member CESSWI or other relating professional organization	2/yr	2
Elected executive, CESSWI or other relating professional organization	4/yr	4
Executive committee member of CESSWI or other relating professional organization	3/yr	3

Category D: Work Experience

The following table shows how to translate Work Experience into PDUs.

Professional Activity	PDUs	Max
Expert witness before a court of law, regulatory board or panel	4	8
Instructor, training workshop	2	8
Member of a regulatory board or panel	6	6
Award of professional excellence (in erosion, sediment, and storm water) IECA, SWCS, etc.*	10	10
Submitted and approved activity *	2	4

5. Registrants with multiple certifications may be audited for all Certifications.
6. Registrants who are selected to be audited for compliance with Professional Development Requirements must submit their documentation to the Administrative Office within thirty (30) calendar days of receiving the audit notice.
7. Registrants who fail to meet this requirement may have their certification suspended by action of the CESSWI Council. If the requested documentation is not received within ninety (90) calendar days, the registrant's certification may be revoked by action of the CESSWI Council.

*** *Other professional activities not listed could be recognized as maintaining professional practice or public awareness of professionalism in the practice of erosion and sediment control or storm water. Submit a description of the activity for review by the CESSWI Council Peer Review Committee.***

Declaration of Professional Development Units and Re-certification

I certify that the above information is correct. Date: _____ Signature: _____

Council Interpretation Guide for Professional Development Units

PDU Activity	Interpretation
<p>Category A CESSWI admission exam, passing grade from new applicant or current registrant</p>	<p>A passing grade on the admission exam demonstrates the professional competence of an applicant and also, by extension, of a current registrant.</p> <p>The admission exam option is available to current registrants who may not be able to earn PDUs by normal methods. For example: extended, remote, work assignment maternity leave incapacitation for medical reasons</p> <p>By allowing a current registrant to earn PDUs through the admission exam, the CESSWI Council is then not automatically required to expel a registrant who has not earned enough PDUs for re-certification by common options.</p> <p>The CESSWI Council may direct a registrant to take the admission exam in the event there is a (1) dispute over a re-certification report (2) question of a registrant's general professional competence (3) failure by the registrant to pass the exam (4) failure to follow the directive are grounds for expulsion.</p> <p>The CESSWI Council may waive re-certification requirements for a reporting period(s) for compassionate reasons. (exp. Military service)</p>
<p>Category A Continuing education program, CESSWI, Inc. Approved</p>	<p>This professional activity category applies to continuing education courses such as those offered by IECA and agencies such as USDA. The courses are evaluated as "CESSWI Approved" by the Peer Review Committee on the basis of in-class inspection, student feedback or curriculum review.</p>
<p>Category A Distance education, CESSWI, Inc. Approved, exam challenged</p>	<p>This category applies to courses that are self-directed or distance tutored by phone, video or web. The CESSWI Council must be able to clearly evaluate the PDU value of the course by the competency of the exam.</p>
<p>Category C Meeting, professional organization</p>	<p>PDUs are offered for attending the meetings of CESSWI or other related professional organizations. Attending meetings under Category C is different from attending seminars and presentations under Category A.</p>
<p>Category D Award of professional excellence</p>	<p>This category applies to a registrant who has been honored with an award of excellence by IECA, SWCS, government agency or reputable international organization that is at arm's length (registrant is not employed by or an officer of). The unspecified number of PDUs and the maximum of 10 PDUs awarded to this category are to ensure that a registrant honored by an award is not expelled because re-certification requirements have not been met. An award of excellence based on a review by peers demonstrates competence and further requirements for re-certification are not necessary. The CESSWI Council may wish to apply this category for re-certifying and thus honoring a registrant who has retired.</p>